



SIGNING UP TO THE ONLINE GRANT APPLICATION SYSTEM

1. USER ACCOUNT

To submit a translation grant application online, you will first need to create a user account. The details required to sign up for an account are:

- User name & password: Choose the user name you will use to log into the system in future. We recommend using your email address or the name of your press/imprint. Select a secure password for your account.
- First name: This is your first name(s).
- Last name: This is your surname/family name.
- Email address: This is your work/company email address.
- Company name: Please list the name of your publishing house. If you are working for an imprint, please use the name of the imprint and include the name of the parent company in the notes box (see section 3 below).

To sign up, navigate to the home page and click on the 'Sign Up Here' link.

LITERATURE IRELAND
Promoting and Translating Irish Writing

Förderung irischer Literatur im Ausland

Translation Grant Application System for Literature Ireland

Sign In [Forgot password ?](#)

Enter your username

Enter your password

Login

Don't have an account? [Sign Up Here](#)

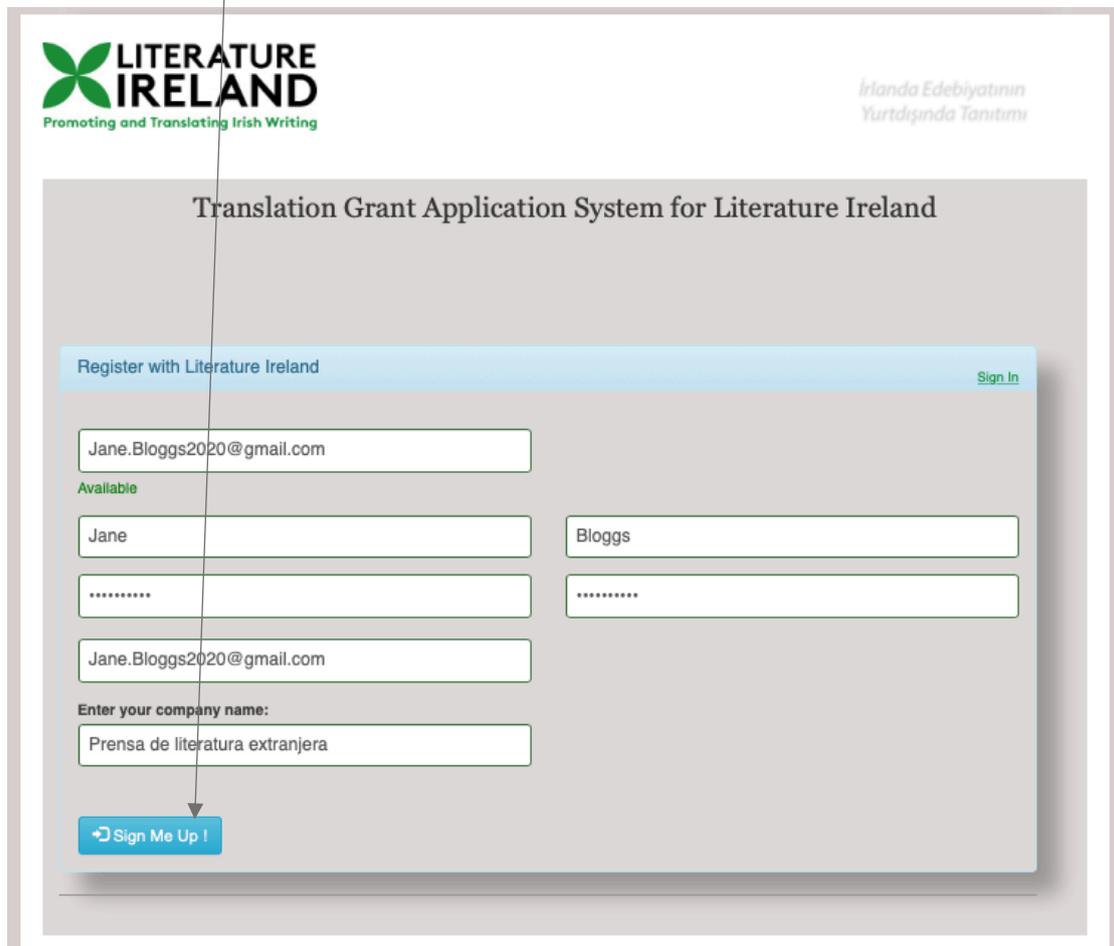
Literature Ireland
Contact Details | Legal Note

Culture Ireland
Cultúr Éireann

arts council of ireland
funding literature
literatureireland.ie

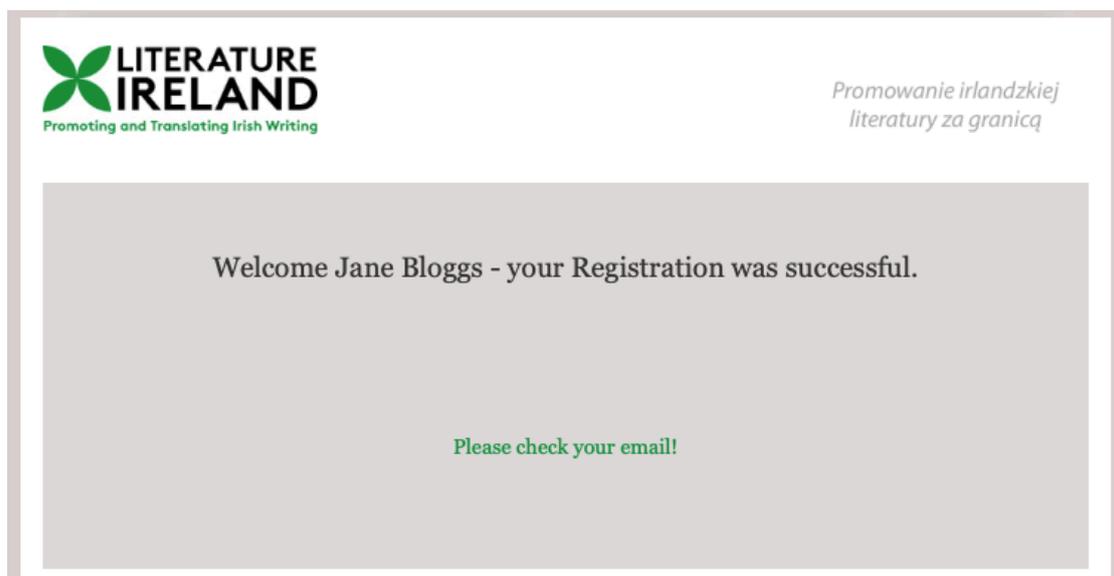
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Enter the details required to create an account. When you have entered the correct details, click on the 'Sign Me Up' button.



The screenshot shows the 'Translation Grant Application System for Literature Ireland' registration page. At the top left is the 'LITERATURE IRELAND' logo with the tagline 'Promoting and Translating Irish Writing'. At the top right is the text 'Irlanda Edebiyatının Yurtdışında Tanıtımı'. The main heading is 'Translation Grant Application System for Literature Ireland'. Below this is a registration form titled 'Register with Literature Ireland' with a 'Sign In' link. The form contains the following fields: an email field with 'Jane.Bloggs2020@gmail.com' and a green 'Available' status indicator; a first name field with 'Jane'; a last name field with 'Bloggs'; a password field with '*****'; a confirm password field with 'Jane.Bloggs2020@gmail.com'; and a company name field with 'Prensa de literatura extranjera'. A blue 'Sign Me Up!' button is at the bottom left, with a thin arrow pointing to it from the text above. A 'Sign In' link is at the top right of the form area.

The system will confirm submission and registration.



The screenshot shows the registration confirmation page. At the top left is the 'LITERATURE IRELAND' logo with the tagline 'Promoting and Translating Irish Writing'. At the top right is the text 'Promowanie irlandzkiej literatury za granicą'. The main heading is 'Welcome Jane Bloggs - your Registration was successful.'. Below this is the text 'Please check your email!' in green.

2. ACCOUNT VERIFICATION

The system will send you an email to verify the email address used to complete the registration. This email may take several minutes to arrive. Once it has, please click on the verification link to confirm your account.

Dear Jane Bloggs,

This email has been sent to validate the email address that you have provided for your login to the Literature Ireland Translation Grant Application System (TGA).

To ensure the security of the account information associated with your TGA login, please take a moment to click through the link below and verify that we have the correct email address. If you do not confirm your email address, your TGA login will eventually be disabled.

To confirm your email address, please visit the following URL:

http://literatureirelandgrantapplication.com:8080/ILGAS/VerifyRegisteredEmailHash?scope=activation&userId=Jane_Bloggs2020@gmail.com&hash=4vtyymvohcy929pikulu32uor4uiap

Account Information:

Your login: Jane_Bloggs2020@gmail.com

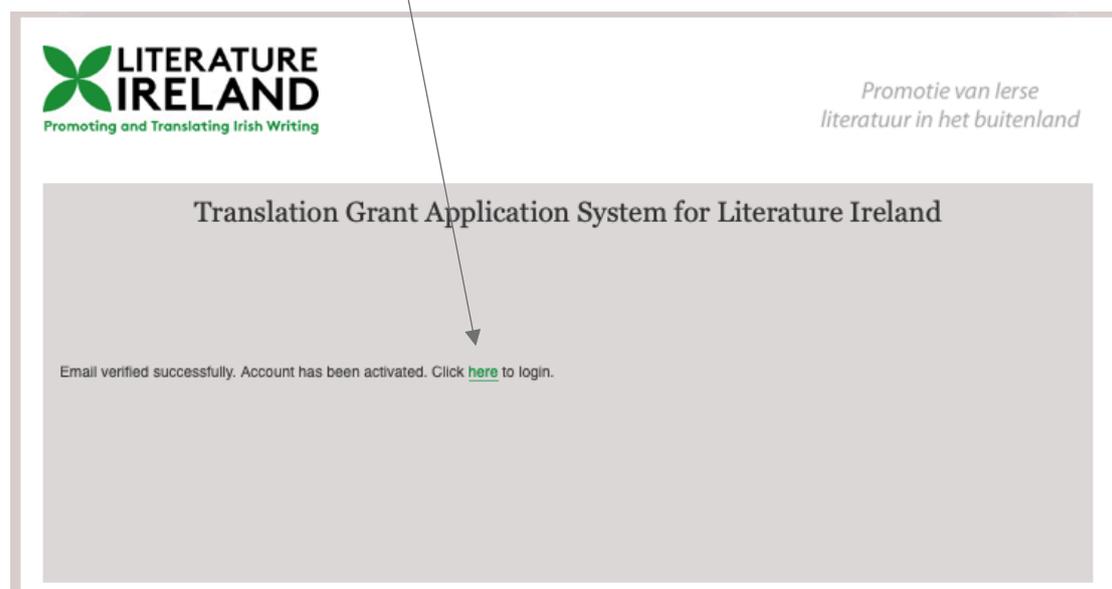
Your email address: Jane_Bloggs2020@gmail.com

Thank you for signing up to the TGA system and for your interest in Literature Ireland. Should you have any queries, please contact online@literatureireland.com

← Reply

➔ Forward

You will be redirected to the system website to confirm that your account has been activated. Click on the link 'here' to sign into the system.



The screenshot shows the Literature Ireland logo on the left, with the text "LITERATURE IRELAND" and "Promoting and Translating Irish Writing". On the right, there is a Dutch translation: "Promotie van Ierse literatuur in het buitenland". The main heading is "Translation Grant Application System for Literature Ireland". Below this, a message states: "Email verified successfully. Account has been activated. Click [here](#) to login." An arrow from the text above points to the "here" link.

3. CONTACT DETAILS

Enter your username and password and click on the 'Login' button.

LITERATURE IRELAND
Promoting and Translating Irish Writing

Promouvoir la littérature irlandaise à l'étranger

Translation Grant Application System for Literature Ireland

Sign In [Forgot password ?](#)

Jane.Bloggs2020@gmail.com

.....

Login

Literature Ireland
Contact Details | Legal Note

Culture Ireland
Cultúr Éireann

arts council of ireland
literature

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The system will direct you to a form in which you will enter the following information:

- The address of your company.
- Your telephone number and, if relevant, your fax number.
- Your main email address.
- The website address for your company.
- The year your press/imprint was founded and the number of titles it has published.
- Other information – there is a text box into which you can add notes on any other relevant information.

This form also contains a checkbox called 'Sign up to newsletters'. By checking this box, you will be subscribing to Literature Ireland's newsletter, which is sent periodically to update subscribers on Literature Ireland events, news and activities.

The next page contains a screenshot of the contact information form. Once you have completed all of the required fields, please click on the 'Save Details' button at the bottom of the form.

Welcome Jane Bloggs - not Jane Bloggs? [Click here to log out](#)

<input type="text" value="Prensa de literatura extranjera"/>		<input type="text" value="2860"/>
Address field 1	Post code	City
<input type="text" value="1 Plaza del Rey"/> ✓	<input type="text" value="28000"/> ✓	<input type="text" value="Madrid"/> ✓
Address field 2	Country	
<input type="text" value="Centro"/>	<input type="text" value="Spain"/> ✕	
Address field 3	Country code ⓘ	
<input type="text" value="Address3"/>	<input type="text" value="Country Code"/>	
Address field 4	Telephone	
<input type="text" value="Address4"/>	<input type="text" value="00341234567"/> ✓	
<input type="text" value="Fax Number"/>		
Email	Web address	
<input type="text" value="Jane.Bloggs2020@gmail.com"/> ✓	<input type="text" value="http://www.prensalitext.com"/> ✓	
Sign up to newsletters		
<input type="text" value="2012"/>	<input type="text" value="40"/>	
<div style="border: 1px solid #ccc; padding: 5px; min-height: 150px;">Imprint of Prensa Literaria </div>		
<input type="button" value="Save Details"/>		

Provided the required fields have been completed, the system will redirect you to the login page. This means that the data you have entered has been submitted.

If you have any questions, please email info@literatureireland.com.

For guidelines on how to submit a new application, please see our user document called 'SUBMITTING AN APPLICATION'.